

Mars Area Public Library

Board of Trustees Meeting

15 June 2020

BOARD ATTENDEES: Caitlyn Boland (MAPL Director), Nancy Hudac, Rob Vigue, Mary Boburczak, Ed McCaul and Raymond Abate were in attendance along with Amy Geisinger, District Consultant, New Castle Library District. Ida Papik and Steven Chadwick were absent. Due to the Coronavirus pandemic this meeting was held via the internet.

APPROVAL OF MINUTES: Ed McCaul made a motion to approve the minutes as written of the last meeting held on 18 May 2020. Ray Abate seconded it. The minutes were approved by unanimous vote and will be posted on the website.

TREASURER'S REPORT: The Treasurer's Reports for the month of May was presented by Ed McCaul. The Actual Income for May was \$41,429.58. Expenses were listed as \$44,387.38 (\$22,270.72 over Budget due to carpeting and painting expenses). The Net Ordinary Income was listed as (\$2957.80). A motion was made to accept the Treasurer's Report by Nancy Hudac and seconded by Rob Vigue. The Treasurer's Report was approved by unanimous vote.

LIBRARIAN'S REPORT:

The Library has been officially providing a book pick up service as of June 8th. We are offering a picture book bundles service for parents of young readers without specific titles in mind. We are unable to offer printing/computer services until carpet installation is complete.

Books continue to undergo quarantine upon return. Staff work spaces have been spaced out. Sarah is now using the tutoring room for her office which also allows better storage for books that need to be cataloged as well as teen program supplies.

Summer Reading kicked off today using Beanstack, an online reading challenge platform. Number of registrants so far: 127 as of 1pm today

Getting estimates for annual review/audit/tax filing services.

New bookshelves have been delivered and are almost completely assembled. 4 study carols were donated to another library in our New Castle District to make room for our new books shelves.

Capira Ready – I have a few more questions but it still looks like a promising service. Facebook poll said 91% would use an APP in self-check out.

Continuing to follow PPP information as it rolls out.

BCFLS: There was no new information to share at this time.

BUILDING AND MAINTENANCE: Still no official date for carpet installation/ paint job. We are waiting on the manufacturer to supply the carpet. Staff have done a large amount of building clean out in the meantime. An electrician will be doing some minor work prior to the carpet installation. Master Gardeners are doing an excellent job with the garden area as usual. The added a butterfly stone bath recently

HUMAN RESOURCES AND PERSONNEL: We are without a cleaning person until at least August 1st due to health complications. Not feasible to open the building until we are able to fill this void. Connie Wilkerson submitted her resignation on June 15, 2020 based on the recommendation of her physician.

Library reopening:

Many libraries are still only offering book pick up service. Some are starting to open up on limited hours or preparing to open for limited hours at the end of the month.

We have plexiglass installed and a sufficient amount of supplies for reopening, but the Library is currently in disarray in preparation for building projects. We anticipate and will plan for reopening when carpet installation and building painting is complete.

PLANNING: The Strategic Plan will be worked on this year. Ideas will be circulated among the Committee members. Pass along ideas for Community Survey questions.

FUND RAISING: Due to the Coronavirus Covid-19 Pandemic fund raising efforts have been postponed.

OLD BUSINESS: There was no old business.

NEW BUSINESS: Amy Giesinger introduced herself to the new Board Members and gave a brief outline of her job responsibilities. She discussed the fiscal Budget that was just passed by Harrisburg. She advocated that each Board Member make strong “talking points” for MAPL fiscal support to repeat in the community as a way to build strong relationships. A community survey should ask ”how do you want to improve your life over the next five years?” “What great things would they like to see within the Community over the next five years?” Amy Geisinger called the Board’s attention to several handouts that are beneficial to read. Discuss ensued over what it means for MAPL to enter the Green Phase of re-opening. Occupancy numbers were discussed while still maintaining social distancing. Library opening in full will be contingent on carpet installation.

PUBLIC COMMENTS: The Board praised Caitlyn Boland for doing a wonderful job during this trying time.

Next Meeting Date - Monday 7/20/2020 at 7:00 pm

ADJOURNMENT: Ed McCaul made a motion to adjourn at 7:45 p.m.. This was seconded by Rob Vigue. The vote was unanimous.

Respectfully submitted,

Nancy E. Hudac
Board Secretary