

Mars Area Public Library

Board of Trustees Meeting

19 August 2019

The meeting was called to order by Nancy Mycka, President, at 7:00 p.m. The meeting began with a Pledge of Allegiance.

BOARD ATTENDEES: Caitlyn Boland (MAPL Director), Nancy Hudac, Linda Lees, Ed McCall, and Nancy Mycka. Stephen Chadwick was absent.

APPROVAL OF MINUTES: Linda Lees made a motion to approve the minutes of the last meeting held on 6/11/19. Ed McCall seconded it. The minutes were approved by unanimous vote and will be posted on the website.

TREASURER'S REPORT: MAPL expenses were under budget. The Year-To-Date balance shows a budget surplus which can naturally fluctuate monthly. Although a higher rate for our Certificate of Deposit was obtained through Mars Bank, monies have not been moved because of the uncertainty of what MAPL's potential liability would be due to the recent Russian cyber attack and the cost to fix the County-wide system. A motion was made to accept the June's Treasurer's Report by Linda Lees and seconded by Nancy Mycka. The motion carried unanimously. A motion was made to accept the July's Treasurer's Report by Nancy Hudac and seconded by Linda Lees. The motion carried unanimously.

LIBRARIAN'S REPORT:

Summer Reading is still running through August 30th.

Participants by age range most recent count:

Birth-5 = 215
6-11 = 254
Teens = 29
Adults = 103
Total = 601 (around 550 last year)

PaLA - We are sending Sarah Boyce for the entire conference. I may also attend for one day if possible.

Sarah Boyce has been doing a great job this summer with starting to build our Teen Programming from the ground up. She has added a monthly Teen Book Club, Teen Craft Night, Game Night and a Teen Advisory Board. These will continue into the fall programming.

Train/Lego table is being made by Jessica Beasley for the children's room.

Rich - Mar Rotary Club is requesting to use our parking lot again for Applefest. They provided their Certificate of Liability Insurance. We usually let them use it. I would suggest closing the Library for the day but will consider asking staff or for volunteers to host a table in front of the library either with a fundraiser and or a STEAM Station.

BCFLS: A cyber attack occurred on 7/17/19 from RYUK, a server out of Russia, effecting all the Butler County Libraries. At the present time there is no internet service in all public libraries. The Center for Nonprofit Services has been helping out. MAPL is awaiting updates now. Scans are being done on all computers. The FBI is involved. TLC is currently running on a minimum capacity. MAPL is currently doing inventory using a loaner laptop and 2 recently purchased laptops. 75% of the collection has been inventoried. The MAC Book laptops were not effected.

BUILDING AND MAINTENANCE: The Committee is waiting to hear back from Geyer Construction regarding their bid on exterior work. MAPL is requesting leads on area contractors interested in submitting bids for several future projects. The Committee is in the process of securing bids for new doors to the Library.

HR/PERSONNEL: There are no changes in staff.

PLANNING: A Committee will form to work on the Strategic Plan for 2020.

FUND RAISING: The Fiends of the Library has cancelled the House Tour slated for 9/14/19. The Annual Campaign kicks off in November and planning begins in September.

NEW BUSINESS: none

OLD BUSINESS: The Board has openings for residents in Mars Boro and Valencia Boro.

Interested residents need to submit a letter of interest to their respective Administrative Offices.

An Annual Review was submitted by Brenner /CPA for the year ending December 31, 2018.

Director, Boland noted that a full audit is required every 3 years and is sent to Amy Geisinger for review. A motion was made by Ed McCall to accept the Financial Review done by Brenner and

seconded by Linda Lees. The motion carried unanimously.

The next meeting date is scheduled for Monday, September 16, 2019 at 7 pm.

PUBLIC COMMENTS: In attendance were Marcy Bogdanich, Dr. Frank Haustovich, and Joanne Tisdale. Frank Haustovich handed an envelope to Nancy Mycka for her perusal. He asked about the status of MAPL Bylaws and Ed McCall indicated that the Board's review is still in process. Joanne Tisdale commented that there is a lawyer on the Board who should help with the Bylaws. She noted that MAPL does not want to set themselves up for a lawsuit. Director Boland noted that nonprofits are encouraged to review their Bylaws yearly. Joanne Tisdale questioned the need to buy more laptops to do inventory. Nancy Mycka responded that BCFLS wants everyone to be on the same platform when dealing with the aftermath of the cyber attack. Software is outdated on our old equipment. Joanne Tisdale noted that MAPL should lend out their old equipment, such as IPADS and tablets. Discussion ensued regarding whether the Director should be allowed to attend Executive Sessions. Marcy Bogdanich noted that she was impressed by the response of BCFLS, keeping the community informed of the cyber attack. Discussion ensued regarding the quick response of the MAPL staff to the incident.

There was a motion to adjourn by Linda Lee and Nancy Hudac seconded it. The motion carried unanimously. This meeting was adjourned at 7:45 pm.

Respectfully submitted,

Nancy E. Hudac
Board Secretary