

Mars Area Public Library
Board of Trustees Meeting
October 16th, 2023

Call meeting to order: Rob made 1st motion. Emily to 2nd to motion the meeting motion to minutes

Committee Reports:

Treasure Report: motion to approve: Rob made to motion and Staci to 2nd the motion

Librarian Report:

Average daily visitor since October: 203 per day. Numbers are rising.

A total of 31 Programs have been held.

Jen ran the Apple Fest booth for the library. Approx 200 plus people came to the booth

Jen held story time at the Fire station this past week

Kelsey and Jen decorated the library for Halloween. There will be 2 story time and a superhero party on Saturday

Preparing light up night. Wrapping books to pass out and ring toss game.

The women's club had cleaned up the back room and craft supply.

In the process of cleaning out found 3 street signs and emailed the major and borough to see if they could put out the sign. Greg asked for a plan on where to place them. We need to work on that. Need approval from the state road. Then submit it to the borough. We have 3 signs.

Caitlyn will send it and see if it gets approved

Formal policy for library an official plan for challenges, increase in form compliant,

Book challenge. Asked Cranberry to share theirs.

The audit was completed, and we received the document. He will be at our November meeting to go over it.

Art in the library was canceled. Some donated toward the library since tickets were refunded.

Working with friends group on mini golf event, end of January. A total of \$3,000 was made at the book sale.

BCFI switch on to auto renew,

Last Monday text message notifications for auto renew.

BCFLS:

Encourage texting.

Their budget increased by 5%, and asking for that may get 2%. For Butler Library.

And talking about holidays.

Facebook page looking into and website.

Building and Maintenance:

Fence update: Materials are ordered and will be happening

Parking lot: it was too cold to do it. Wasn't communicating. Working on it for next year.

Staci will look into other stripe

Went to the council meeting and asked Fleming about spaces, wasn't too worried. Showed Carl's drawing. How far can we go down, line stripe make sure agaway side can turn. No actual coding.

HR/ employee handbook:

No update.

Planning: collection policy

Fundraising:

Raised \$23,420 from 193 donors. Our goal is 50k need to be at the 40k mark from the annual campaign

New Business:

Proposed budget: everyone's good. Budget from \$314,500 2024 budget present Rob made the motion and Staci 2nd the motion for the calendar for 2024.

Old Business:

Public Comments:

HVAC did we get it checked? Pioneer is the person we go to.

We replaced one the other will be during the seasonal check. Both units were 20 years old. The old one gives us 3 more years., we should have a fund for that next unit.

November 25th is Light up night.

November 20th next meeting:

Vanessa 1st and Emily 2nd.