

Mars Area Public Library
Board of Trustees Meeting
May 20th meeting

Call meeting to order made a motion to Rob approved the meeting and Jennifer Bainbridge 2nd the motion. All in favor

Committee reports: Saving account beginning 3/1/2024 building fund 3/1/2024 motion as amended. Rob made 1st motion and Ray 2nd motion

Treasure Report: Motion to approve: Staci made motion and Rob to 2nd all in favor. Will be receiving the 2nd installment from Middlesex

Librarian Report:

Library hosted **16 programs** with 240 **patrons** in attendance in April

Adult/Teen Clothing Swap; June 24 -Saturday June 29.

Other June Programming highlights include; Zoomobile, Yoga in the Park, Armchair Adventures, Stuffie Sleepover & Teen Taste Test.

Staff will have an in-service on June 19th to make up for the missed in-service date in February. Going to go over Policies & Procedures.

HR :

Kelsey has submitted her two weeks, will look at previous applications for her position.

BCFLS: no meeting. not occurred yet

Building and maintenance:

Sidewalk has been sealed. Ray has invoice.

Girl Scout troop will paint the post on the sign electronic sign.

Planning.

Jennifer has been receiving emails from patrons that are interested in lending talent, for new location of the library. The borough is meeting tonight have letter of intent.

Fundraising:

- Got a sponsor from Nextier:
- Ready-to-order banner. get 5 of them.
- Celebrity bartender all in.
- Mars New Years has agreed to loan tents
- Collecting raffle baskets.
- July 17th.

Old business: nothing to report

New business:

Janae is looking into Swag-more for higher-level events.

Nothing allocated to marketing; where should we be pulling from?

Put in the fundraising funds.

Looking into Embroidery and More will look into totes. We will have a goal to have it before Applefest.

Part-Time PTO:

Consider allot PTO proposal

Proposing 2 longest tenured 40 hours of PTO and 3 remaining will be 20 hours.

Wouldn't get it until after 3 months. Will be an annual they will be responsible for their PTO.

Two proposal on table:

1. offer PTO to our part-time employees: motion to approve a plan to pay PTO to our part time employees worked 40 hour or 20 hour years of service, per recommendation of director: Ed made motion and Jenn and 2nd motion
2. Condition make a motion Ray to make motion new employees an opportunity after 3 months but not before. Ray 2nd. Approved.

Summer hours request. memorial- labor day. Saturday hour 9-4 changed 10-2pm.

Motion to change Ray to make motion summer hours. Staci 2nd motion.

Meeting room policy:

procedure booking Saturday and Sunday rental. Can't guarantee that room is clean.

Room credit?

different rates for after hour?

Flat rate should change.

\$1600

Should be charging more.

charge a min then charge an extra hour.

Will be looking into more \$\$ about changing rate for the rental.

Stasi talking borough to hold their own fundraising.

Ray talking about getting a second line commercial agreement.

Consulates communication

Motion to get a second line for Janae. Ray will be looking for contact and will look for cost Ed to second motion. Will look at Armstrong.

Set up 4 separate cd \$25,000 apiece. 5% for 9 months money already deposit.

Make motion initiate transfer of our existing 100k into 4 CD at \$25k each not to exceed one year in duration. Ray to second it.

Next meeting: Monday, June 17th made a motion to adjourn and 2nd the motion.