

Mars Area Public Library
Board of Trustees Meeting
16 July 2018

The meeting was called to order by Ellen Flemma, President, at 5:03 p.m.

Board Members present were: Ellen Flemma, Joanne Tisdale, Nancy Hudac, Steve Chadwick, Marcy Bogdanich, Linda Lees, Nancy Mycka and Caitlyn Boland.

MINUTES:

Steve Chadwick made a motion to approve the minutes from the Board Meeting held on April 18, 2018. Linda Lees seconded it. The motion was approved unanimously.

PUBLIC COMMENTS:

Rita Garvey, Ruth Wilson, Frank Haustovich, Fran Martinelli, Russ Ford, Lois Siebert, Marilyn Watson, Pat Hensel, Janet Lubbert, Judy Eller and Gregg Hartung were in attendance.

Marilyn Watson asked if MAPL has a confirmed contact for replacing the roof. Joanne Tisdale said it was an agenda item. Frank Haustovich complimented the Librarian for the website. Ellen Flemma commented on the large response for the Children's Reading Program and the completion of the Study/Tutorial Room through the efforts of Joanne Tisdale. Russ Ford noted that street paving was scheduled for 9/18. He noted that the municipalities are now working together and have scheduled a meeting with Penn DOT. Adams Township Supervisors extended invitations to all municipalities to be a part of the MAPL Advisory but to date have not heard from Valencia Boro or Middlesex Township. Mike Flemming will represent Mars Boro. Ellen Flemma asked for a clearer understanding of what the Advisory Board would do, stating that MAPL has shared both the monthly Board minutes and the financial statements to all municipalities over the last several years.

TREASURER:

Joanne Tisdale reviewed the Treasurer's Report. MAPL is a \$1100 under budget. Expenses were \$17,000. Year-To-Date: \$5000 over. Monthly financials will go out to the Board. Financial information offered to the general public will be quarterly (starting in July) and only a profit/loss statement and balance sheet (as noted "unaudited and prepared by") in order to make the financial statement clearer. Cash is over the FDIC regulations limit and should be moved to another account. No decision was made regarding this. Expenses for the new roof may solve

this. Start date for the roof is on or around July 28, 2018. Discussion centered on the Tutorial room. Steve Chadwick asked if there could be a link on the website to block off times to use it. An additional purchase of shelves for the back room is needed. Nancy Mycka will check her resources to see if a deal can be made.

There was a motion to approve the Treasurer's Report by Steve Chadwick and seconded by Marcy Bogdanich. All were in favor.

LIBRARIAN: 550 adults and children participated in the Summer Reading Program. The 4th of July parade float was a success. Summer Hours end on 8/4/18.

BCFLS: Extra Hot Spots were ordered. These came in handy at the Adams Township Community Day festivities. BCFLS Director has stepped down and they are looking for a new Director.

BUILDING & MAINTENANCE: Discussion ensued regarding the new metal roof. Questions were asked about the gauge of the metal. The contract bid was for \$39,750 with a 40 year warranty.

PERSONNEL: Nothing new to report.

FUND RAISING: The Fund Raising Committee will begin working on the fall campaign in August. The website should be highlighting MAPL as a nonprofit. RMD's (Required Minimum Distribution) and Estate Planning should be included. Nancy Hudac shared her experience at the Library Boot Camp Workshop.

NEW BUSINESS: Ellen Flemma submitted her resignation because her time on the Board was over. This opens a new position on the Board that must be filled by someone living in Mars Boro. Steve Chadwick made a motion to accept Ellen Flemma's resignation and nominated Marcy Bogdanich as Acting President until November 2018 pending the formal election process. Joanne Tisdale seconded the motion. The motion was approved unanimously. Steve Chadwick made a motion to nominate Linda Lees as Acting Vice-President until November 2018 pending the formal election process. Nancy Mycka seconded the motion. The motion was approved unanimously.

Prospective new Board Member search begins now. Caitlyn Boland has reached out to Mars Boro to post a notice regarding the interview process.

Bylaws are being reviewed and revised. Municipalities must review the MAPL Bylaws prior to approval by the Board.

Frank Haustovich recommended Rita Garvey as a new Board member.

OLD BUSINESS: Because of the State Code, MAPL cannot charge for DVD rentals. Steve Chadwick made a motion which was seconded by Joanne Tisdale. The motion was approved unanimously.

Joanne Tisdale clarified financial information from 2012 to the present. Questions still are unanswered about re-drawing the parking lot to gain additional parking spaces.

ADJOURNMENT: Ellen Flemma made a motion to adjourn the meeting at 5:53 p.m. Joanne Tisdale seconded it. The motion was approved unanimously.

The next Board Meeting is scheduled for August 20, 2018 at 7 pm.

Respectfully submitted by Nancy Hudac, Board Secretary