

Mars Area Public Library  
Board of Trustees Meeting  
June 19th, 2023

Call meeting to order: Jen made 1st motion. Rob 2nd to motion the meeting motion to minutes  
Committee Reports:

Treasure Report: motion to approve: Vanessa was 1st to motion and Ray to 2nd motion

Librarian Report:

Today library was closed had staff meeting.

Job to update on mandate report training (every 5 years) will work on that within the next month  
Working on raffle basket.

Summer reading started beginning the month of June through Aug 11th

313 kids have participated so far and should continue to grow.

36 event inside and outside for the public for the month of June

Library attendance since summer reading 165 on daily basis boosted to 225 on a daily basis  
now.

- 2 volunteer have started, another one just started on Thursday.
- Audit still have not heard since last board meeting. Filed the extension. Till October.
- Marucs Pitt student will be here Wednesday and Thursday- working with Kelsey
- We are still offering to have a to Pitt partnership, intern candiates both declined. May or may not have one for the Fall.
- 4th of July parade the library staff can't participate on event. They are making banners. Have candy and water shooters.
- Candy Matthew did see post and has trailer we will use for the parade
- BSFLS moving to auto renews and text notification
  
- Summer reading schedule in print and online. Prizes are being visible to show display. A lot of good comments, from youth crowd. Registration will be open in June.
- Decoration for theme is "All together now". Kate did the display, building collage throughout the library.
- Audit, no update from last month.
- Friends of the library has a successful book sale, they raised \$2,824
- Jim (president of friends of the library) idea to try mini golf, It's on the calendar toward end of January. They will have a committee meeting on June 7th to talk more on this.
- Juneteenth in service date.
- Pitt student Marcus will be doing his field experience (10-15 hours) for summer month, shadow staff and helping with programs.
- Interview 2 candiae for pitt partnership.
- Start testing automatic renews, 1st step in country for fine free.
- Jill did touch up the mural, much appreciated
- Mars library hosted New Castle meeting for directors, meeting agreed for New Castle annual budget. (no tutor.com) it was low.

So the funds will go toward E books. Exciting budget decision. Now up to \$50,000

- Board approved to close the library for the New Year event on June 10th. Make motion: Ed and Staci approved

### **BCFLS:**

Will let us know next month at next month meeting

Rob: meeting decide next meeting will be in person.

Slippery Rock not quite in members. Had book exchange, has new board.

Wireless printing, 2 weeks into that trial and will check to see if it works well. Worried about security.

Putting more things on the website, all events to go on there. Need to encourage to get the word out.

### **Building and Maintenance:**

Garbage

- Staci went to Mars council engineer for parking lot. To get quotes for line striping. Will talk to Carl to get his opinion.
- Sealing: Staci reached out to a couple of vendors to get quote

2 came back, both need an engineer to come out to redesign the parking lot with the easement. Take that to council to review.

Get Jack opinion on there. Couldn't get a quote until we get an engineer. Instead of land survey. Staci will reach out to Mars borough.

### **HR/ employee handbook:**

Looking for replacement for HS student and Pitt intern.

Looking into Health insurance

interview will be taking place. Kate is graduating and will posted her job, hope to have someone to train in timely manner before she leaves. Posted her job at the high school.

### **Fundraising:**

Everything got dropped off today for all raffle basket

12 tents

Advertisement

Kolbe Armstrong will be one of the celebrity.

Asking for any other gift cards.

Mark your calendar and for set up.

### ***Libation of the Library: July 12th.***

We got all of our sponsor: Mars Bank, Studio 19 and Orthodontics

Baskets are slowly coming in and should have them all before memorial weekend

Mars New Year: June 9 and 10th. (looking to see if we should have a booth)

Local authors for November

### **New Business:**

- 4th of July parade (in the process of figuring out next steps and how we will participate)

Candy

Squirt Guns

Have trailer

Ed's got a new email

[emcaul1967@gmail.com](mailto:emcaul1967@gmail.com)

- Staci signed us to have a booth. We have a truck but need a trailer to haul the float.
- Ordering new shirts for the board and staff
- New authors for the November event

Art and wine and cheese

- Updated contact list from the board

Old Business:

Public Comments:

August 21 will be our next meeting

Meeting adjourn: Ray made motion and Rob 2nd the motion