

Mars Area Public Library

Board of Trustees Meeting

21 October 2019

The meeting was called to order by Nancy Mycka, President, at 7:00 p.m. The meeting began with a Pledge of Allegiance.

BOARD ATTENDEES: Caitlyn Boland (MAPL Director), Nancy Hudac, Nancy Mycka, Linda Lees and Ed McCaul were present. Steven Chadwick was absent but requested Nancy Mycka be his proxy votes. As of Tuesday, October 8th at 5:42pm the MAPL Board unanimously voted Mary Boburzcak to join the Board as one of our two Mars Borough representatives, effective immediately. She was unable to attend tonight's meeting because she just gave birth to her daughter.

APPROVAL OF MINUTES: Linda Lees made a motion to approve as amended the minutes of the last meeting held on 9/23/19. Ed McCaul seconded it. The minutes were approved by unanimous vote and will be posted on the website.

TREASURER'S REPORT: The Treasurer's Report was presented by Ed McCaul. The Actual Income was \$3,302.69. Expenses were listed as \$16,832.49. Net Ordinary Income was listed as (\$13,529.80). MAPL fell below budget expenses this month. Soon there will be more expenses for renovation items. The building fund received \$.70 interest. A motion was made to accept the September's Treasurer's Report by Linda Lees and seconded by Nancy Hudac.

LIBRARIAN'S REPORT: Our Library partnered with the Adams Area Fire Station again and held a Story time at the Fire Station. It was overwhelmingly received. Attendance was cut off at 60 children but 40+ more calls were received asking to attend. Thank you to the volunteer firefighters and Jen Ford for coordinating this.

Sarah Boyce attended the PaLA conference in Erie October 13-16th. She did a write up for the Board of her experience and what she gained while attending.

Our Library was selected by the Office of Commonwealth Libraries as one of 12 libraries in the state to participate in the Play and Grow Library Program. By participating, we will receive over \$4,000 in materials, resources and training to help us in our mission to support families as they strive to raise children to be curious and embrace life-long learning

A Tech arrived this past Friday and computers have been restored. There are still some issues but we are working through them.

BCFLS: No MAPL representative was able to attend. The meeting focused on getting all libraries back on line. Discussion began for next year's budget.

BUILDING AND MAINTENANCE: MAPL has received quotes for various projects. HVAC was in the building last week and looked at the three back rooms and the second floor space. Lighting by LED quotes have been received. One quote was received for door replacement without the electronic door swing. More quotes are needed. Interior painting will be done by year's end. Carpet replacement and installation quotes are needed.

PLANNING: The Strategic Plan is being studied. Our service area is expanding in population and our service demands are changing.

FUND RAISING: A prototype of the Annual Campaign flyer was distributed to the Board. The Friends of the Library received \$800 from the Book Sale at Applefest. The Salsa and Salsa fundraiser held at Quality Gardens raised \$1920.00. The Shoe Drive is ongoing until the end of this month and we have reached 50% of our goal for 100 bags/22 pairs each.

NEW BUSINESS: MAPL has a new Board member, Mary Boburzcak. There is an interested candidate from Middlesex Township that needs to be vetted through the Township Supervisors. Valencia Boro is working on finding a candidate for the Board. Mars Bank checks will require a change of signatories because Linda Lees's term expires on December 31, 2019. Three MAPL Board members will be the only authorized signatures.

The 2020 Budget has been requested by Butler County. The 2020 Budget was reviewed by the MAPL Board. A motion was made to accept the budget by Linda Lees and seconded by Ed McCaul. The vote was unanimous as aye. Mary Boburzcak was absent. Steve Chadwick voted by proxy vote.

OLD BUSINESS: None.

The next meeting date is scheduled for Monday, November 18, 2019 at 7 pm.

PUBLIC COMMENTS: Frank Haustovich was the only attendee. He asked each Board Member what Municipality they represented. He was critical of the amount of money MAPL had in savings and told the Board they were remiss in their duties if they did not spend the money to improve the building. Discussion took place regarding the By Laws. Ed McCaul stated that the Board was waiting for a full compliment of the Board before any final changes are made. A 30 day public notice will be given. Nancy Mycka stated that Municipal visits are planned for

the fall to get feedback from the supporting Municipalities and glean what services they see as important and get a sense of their vision for the Library.

There was a motion to adjourn by Ed McCaul and Linda Lees seconded it. The motion carried unanimously. This meeting was adjourned at 7:42 pm.

Respectfully submitted,

Nancy E. Hudac
Board Secretary