

Mars Area Public Library
Board of Trustees Meeting
15 November 2021

BOARD ATTENDEES: Steve Chadwick, Ed McCaul, Rob Vigue, Ray Abate, Jenn Bainbridge, and Mary Boburczak were in attendance. Ida Papik attended virtually.

PUBLIC ATTENDEES: Frank Haustovitch

APPROVAL OF MINUTES: A motion to approve the minutes of the last meeting held in October by Ed McCaul and seconded by Rob Vigue. Motion passes.

TREASURER'S REPORT: A motion was made to accept the Treasurer's Report by Rob Vigue and seconded by Ray Abate.

LIBRARIAN'S REPORT: The library will host a school visit with Mars Primary Center over the course of two days: March 1 and March 3. Students will partake in library activities. All children will be given a library card. The library website was changed from Weebly to Wix which allows for more organization on the website. Upon Caitlyn's return the library has started room rentals. Mars Borough light up night takes place November 27 and Mars Area Library was asked to participate. The library is currently looking for assistance to create something.

BCFLS: Steve updated the board that they will meet this Wednesday. Upon Steve's departure from the board new representation is needed. Ed McCaul made a motion to appoint Rob Vigue as BCFLS representative. Steve Chadwick seconded the motion. Motion passes.

BUILDING AND MAINTENANCE: The new teen area furniture has arrived. There are a few things that need to be addressed with the pieces and Caitlyn is working with the manufacturer. The wall partition is still going to be coming and is projected to arrive in March. The hanging light pendant will go up when they complete the partition.

The door to the community area was looked at by the company and there is an issue with the locking which has been addressed and will continue to be monitored.

Sidewalks: Ray received a bid for \$7500 and is expecting another quote from another this week.

Bench: A member of the community, Theresa Ford, passed away and the family asked for donations to be made to the library. They want a bench to be made in the garden area outside of the library.

HR/PERSONNEL: Kate Campbell was currently hired. She is coming with experience from Cranberry Area Library. Everyone has done a fantastic job with training and taking over in Caitlyn's absence. New employees are doing a great job. Kelsey, the Pitt partner, has been a great asset to the library.

PLANNING/FUNDRAISING: Mary and Rob getting back on the planning or survey for technology to be in the library.
Annual campaign. Mailers to go out.

OLD BUSINESS: Ray Abate made a motion to approve the proposed budget. Ed McCaul seconded the motion. Motion passes.

Bonus compensation was voted on in executive session.

Proposed new officers: Ray Abate made a motion that Mary Boburczak be appointed to board president. Rob Vigue seconded the motion. Motion passed. Rob Vigue made a motion that Ed McCaul be appointed to Vice President. Jenn Bainbridge seconded the motion. Motion passed. Ed McCaul made motion for Jenn Bainbridge to be acting Treasurer. Ray Abate seconded the motion. Ed McCaul made motion for Ray Abate to be appointed to secretary. Jenn Bainbridge seconded the motion. All motions passed.

NEW BUSINESS: Jenn mentioned that the link to the annual campaign does not allow you to pay online. Potentially redesign the online payment to be clearer for patrons.

Jenn proposed changing the time of when we run the annual campaign from November to perhaps to spring. Perhaps March. Maybe an event. Mars Farmhouse Café as a possible

PUBLIC COMMENTS: Frank mentioned façade grant for front of building in Mars. Brick the entire building with faux brick on the area. The money that has been donated would be a great for the community.

ADJOURNMENT: Next meeting is virtual and scheduled for December 13, 2021 at 7:00 pm. Rob Vigue made motion to adjourn at 7:51 and motion was seconded by Ed McCaul.