

Mars Area Public Library

Board of Trustees Meeting

24 February 2020

The meeting was called to order by Steven Chadwick, President, at 7:01p.m. The meeting began with a Pledge of Allegiance.

BOARD ATTENDEES: Caitlyn Boland (MAPL Director), Nancy Hudac, Steven Chadwick, Mary Boburzcak, Rob Vigue, Raymond Abate and Ed McCaul were in attendance. Ida Papik was absent.

APPROVAL OF MINUTES: Ed McCaul made a motion to approve the minutes as written of the last meeting held on 27 January 2020. Mary Boburzcak seconded it. The minutes were approved by unanimous vote and will be posted on the website.

TREASURER'S REPORT: The Treasurer's Report for the month of January 2020 was presented by Ed McCaul. The Actual Income for January was \$20,118.58. Expenses were listed as \$274.13 under Budget. The Net Ordinary Income was listed as \$17, 307.99 under budget. The LED lighting and new doors have not been paid for to date. A motion was made to accept the January's Treasurer's Report by Mary Boburzcak and seconded by Ray Abate. The Treasurer's Report was approved by unanimous vote.

LIBRARIAN'S REPORT:

Staff/HR - Emmy Kennedy will work through the end of February and Diane Shaeffer has been hired as the new Circulation Assistant.

State Report - due March 6, almost complete

Keystone Grant - due April 10th. The written section is under review. Architectural renderings were just submitted for review. A Flood Plane Map was obtained and under review.

The staff recently finished organizing our picture books by category.

Mars Primary Center is schedule for their annual visit on Thursday, March 5th.

We are working to plan our Summer Reading Schedule of Events.

BCFLS: Steven Chadwick reported that BCFLS is in the process of buying updated computers and hard drives to replace the ones that were infected.

BUILDING AND MAINTENANCE: Installation for the new doors will take place next week. LED lighting was installed today and the effect was well received. We have received two Carpet bids to date. The bids will be circulated via email to be voted on next week. Discussion ensued regarding the Keystone Grant and the need for a structural engineer. The unheated back rooms are the focus of the Keystone Grant.

HUMAN RESOURCES AND PERSONNEL: This information was covered in the Librarian's Report.

PLANNING: The Board just received preliminary drawings for planning discussions the back rooms.

FUND RAISING:The Friends of the Library are planning several upcoming events: Kentucky Derby in May and Used Book Sale in March. Books may be collected for this sale at the end of February into early March.

NEW BUSINESS: A contact has been made with St. Barnabus to open on-going discussions on how the Mars Area Public Library can best serve the senior population in our service area.

PUBLIC COMMENTS: In attendance was Frank Haustovich who asked if the MAPL Board was now at capacity and he requested that they address the issue of the By-laws. He suggested again that MAPL improve the its exterior physical structure by applying faux brick to the

outside. He asked if MAPL would partner with Mars Boro for the Keystone Grant. Caitlyn Boland noted that all Municipalities will be aware of and engaged in the Grant process.

There was a motion to adjourn by Ray Abate and Nancy Hudac seconded it. The motion carried unanimously. This meeting was adjourned at 7:43 pm.

Respectfully submitted,

Nancy E. Hudac

Board Secretary