

Board of Trustess  
Meeting of Agenda  
Monday, November 21st, 2022

Call Meeting to order: Motion to approve: Rob made motion to approve. Jen 2nd the motion.

New Business: New board member: Anastasia, she resides in Mars borough.

The board member meeting dates need to be updated for next year.

Board officer positions: nominated Ed to become president, all board members approved the motion.

Jen nominated Rob for Vice President, all board members approved the motion

Treasurer: Jennifer Bainbridge still appointed the role of treasurer

Secretary: [Vanessa Fellers](#) - still appointed the role of secretary

2023 board member meeting date:

Jennifer approved the 2023 board meeting date Rob 2nd the motion.

2023 budget:

\$1000 from middlex to add to annual campaign. Increased for next year to \$38,000 to \$39,000

Balance budget. Jennifer approved the budget and Rob 2nd motion.

No bonus given this year, we proposed salary increase.

Ed approved to motion the increase pay and Jennifer 2nd the motion

Reopen budget discussion: Ed to motion to amend motion annual campaign to \$40,000 from \$39,000 amended all in favor.

Committe Reports:

Treasure report: Annual campaign still going on. Adams township still looking forard to their third donation still to come in december. We should get it end of December.

\$68,232.77 came over with \$62,924.58

Approve Vanessa Fellers 2nd approve Ray 2nd the motion. All in favor

Librarian report:

December event schedule was shown to the board. It been managed by Kelsey and Caitlyn.

And monthly book club. And inhouse programs. Monthly outreach done by Kelsey with PenMar and preschools and day care.

Employee handbook will be underway soon. Master student in HR. LaRouche to create it. The handbook should be done between now and March.

Caitlyn will be asking the Womens' club if they can move their stuff. Need that extra storage space.

Sign up sheet for light up night and chili cookoff. Kelsey will have everything ready and two tables and craft set up.

BCLF: two branches have fiberoptic. Save money on phone lines and that can go through Armstrong. Discussed last week. \$3500 need to make sure if we have money. 5% increase asking commissioner.

Krista is administration assistant. Full time through Butler county.

Building and maintenance: Exterior: Jennifer spoke on the volunteers that we are still to hoping to gain some funds to purchase wood in order to work on the projects such as the shutter and boxes. Brainstorming with car wash, might revisit that when the weather is warmer. To buy the wood.

Jennifer will be looking into Lowes Home Deport, 84 Lumber, Pfeifer hardwarre to help donate wood.

Furniture: All furniture has been delivered all set up. It's now a more useful space. After school has been used as a tutoring hub.

Caitlyn spoke with Scott regarding the sign it should be done in a couple of week as well as the electronic sign. Mars borough is working on permit approval. Using a 3rd party. It can come anyday. Installation 8-10 weeks once the permit is approved.

Ray spoke on looking into street lights on grand ave. He received a quote for the exterior lighting. \$6,000

Anastasia will be calling Mr. Watson for lighting prices on the exterior

HR/ Personal:

Library is still seeking a PT position.

Jen hoping to be back end of year. Husband is doing well.

Tech plan. Meeting tomorrow. A lot on list not used anymore. Still on inventory. Going to get it all cleaned out.

Fundraising: The library has received \$33,155 from 280 donors. Expecting more donors closer to end of year. Caitlyn projected \$38,000.

Holiday silent auction: Planning on auctioning ruby earrings to raffle off. Still tabling for early spring. Will announce raffle tickets to buy at the library

Old business:

Public comments:

Preliminary adams newspaper

A total of 1 million was set aside for the library building fund.

\$750,000 if we get keystone.

January 9th is next meeting.

Meeting adjourned at Jennifer made motion, Emily to 2nd the motion.