

Mars Area Public Library

Board of Trustees Meeting

18 November 2019

The meeting was called to order by Linda Lees, Vice-President, at 7:00 p.m. The meeting began with a Pledge of Allegiance.

BOARD ATTENDEES: Caitlyn Boland (MAPL Director), Nancy Hudac, Steven Chadwick, Linda Lees, Mary Boburzcak and Ed McCaul were present. Nancy Mycka was absent.

APPROVAL OF MINUTES: Steven Chadwick made a motion to approve the minutes of the last meeting held on 10/21/19. Mary Boburzcak seconded it. The minutes were approved by unanimous vote and will be posted on the website.

TREASURER'S REPORT: The Treasurer's Report was presented by Ed McCaul. The Actual Income was \$7,782.93. Expenses were listed as \$18,958.58. Net Ordinary Income was listed as (\$11,175.65). The building fund received \$.72 interest. A motion was made to accept the October's Treasurer's Report by Steven Chadwick and seconded by Nancy Hudac. The Treasurer's Report was approved by unanimous vote.

LIBRARIAN'S REPORT: Computers were restored prior to our last board meeting. We are still working out some back end issues, but things are working on the patron end. TLC, our circulation & cataloging system, has been extremely slow since switching to their cloud based system. Cataloging continues to crash after every item in some cases and is extremely slow during certain hours of the day during the check out process. It is impacting our operations and staff working rate. We've been on the phone with TLC's IT department on a daily basis. This is a county wide problem. Our 'Plan for State Aid' was submitted last week. At the November District Meeting, it was decided to join a statewide initiative to boycott the following publishers for six month in regards to purchasing e-materials. Starting November 15, 2019 through May 15, 2020, the following publishers will not be purchased through OverDrive:

- Simon & Schuster (eAudiobooks only; can still purchase eBooks)
- Blackstone Audio
- Macmillan (eBooks only; can still purchase eAudiobooks)

BCFLS: BCFLS is paying for monthly Technology support. There has been no hiring of an IT department as yet.

BUILDING AND MAINTENANCE: Bids have been received and the MAPL Board is close to making a decision on replacement doors. Lighting by LED was awarded the replacement lighting bid. MAPL is awaiting one other bid on the HVAC. MAPL is seeking full service bids for painting and carpeting replacement.

HUMAN RESOURCES AND PERSONNEL: Staff evaluations will begin in early December.

PLANNING: None.

FUND RAISING: The Shoe Drive has ended. MAPL collected 81 bags of shoes each containing 25 pairs. MAPL is expected to gain close to \$500.

NEW BUSINESS: The calendar for Board meetings has been set for the 2020 calendar year. Interviews will be scheduled for the open Board positions.

OLD BUSINESS: Because Linda Lees' term will expire on December 31, 2019 the three signatories on bank checks will be: Mary Boburczak, Nancy Mycka, and Ed McCaul effective 1/1/2020. A motion was made by Ed McCaul and seconded by Steven Chadwick. The motion carried unanimously.

Two candidates will be interviewed for the MAPL Board positions representing Middlesex Township. Two candidates will be interviewed for the position representing Valencia Boro. These interviews will be scheduled immediately.

The next meeting date is scheduled for Monday, January 27, 2020 at 7 pm.

PUBLIC COMMENTS: In attendance were: Rob Vigue, Marcy Bogdanich, dan Bogdanich, Marilyn Watson, Frank Haustovich, Brian Himmelstein, Nancy Wolfe.

Frank Haustovich applauded the MAPL Board for making Library upgrades. Discussion centered around the renovations scheduled and water seepage. MAPL welcomes any additional names of contractors or renovators.

There was a motion to adjourn by Steven Chadwick and Ed McCaul seconded it. The motion carried unanimously. This meeting was adjourned at 7:30 pm.

Respectfully submitted,

Nancy E. Hudac
Board Secretary