

Mars Area Public Library

Board of Trustees Meeting

28 January 2019

The meeting was called to order by Marcy Bogdanich, President, at 7:00 p.m.

BOARD ATTENDEES:

Caitlyn Boland, Joanne Tisdale, Marcy Bogdanich, Ed McCaul, Nancy Mycka, Steve Chadwick,
Nancy Hudac

ABSENT:

Linda Lees

PUBLIC COMMENTS:

In attendance were Dan Bogdanich, Fran Martinelli, Brian Himmelstein, Frank Haustovich. Frank Haustovich handed Marcy Bogdanich an envelope with questions that he has prepared for the Board to answer. These questions will be reviewed and answered. It was noted that Rita Garvey withdrew her name from consideration for a MAPL Board position because she has moved to Wexford, PA. Marcy Bogdanich thanked Rita for her service to the Library over the years. There were no additional public comments.

APPROVAL OF MINUTES: Steven Chadwick made a motion to approve the minutes of the last meeting held on 11/19/18. Nancy Mycka seconded it. The minutes were approved by unanimous vote.

TREASURER'S REPORT: Joanne Tisdale reported that the fund raiser for Adult Literacy held at BCCC raised \$10,000. This money will be used for scholarships, GED tutoring, and ESL programs. A local author, Tom Bennett, is interested in using the Library for a book event in the future.

MAPL ended the year with a \$50,000 surplus. Middlesex Township increased their contribution from \$5000 to \$7500. Joanne Tisdale will contact the Mars Area School District to ask if their funding contribution will be raised as well.

The Treasurer would like to combine the Building Fund Account #7759 with the Building Account Fund #1324b. It was initially split for the Keystone Grant. A motion was made to combine both accounts by Steve Chadwick and seconded by Ed McCaul. The motion was approved by unanimous vote. A motion was made by Ed McCaul to accept the Treasurer's Report and seconded by Steve Chadwick. The motion was approved by unanimous vote.

LIBRARIAN'S REPORT: Caitlyn Boland noted that the Educational Bird program will be rescheduled due to the anticipated snow storm that did not happen.

Story times have continued following the New Year with 6 daycare visits/month.

Happy home, happy you organization program yielded around 22- 33 registrants in January.

Elder law and estate planning will be held on Feb 6.

Marketing the presidency will be held on Feb 21

Salsa fundraiser will be held on Feb 23

Primary center visit will be held on Feb 28

Rachels Challenge will be held on Jan 28th and Feb 7th at 6pm at Mars High School.

AARP will begin tax help Feb 5 on Tuesdays. No print tax forms have been sent to any libraries this year.

Cheryl Ferraro broke her knee on Christmas Eve. So far no need for surgery depending on how it heals. Elizabeth Hoy's mom broke her leg. The staff have been wonderful in covering for each other.

Annual Report for the State is due to Amy at the District level by March 1st. For the Annual Review staff is gathering materials needed for David Brenner, CPA to work on our audit due 2/18/19.

Holidays - MAPL is closed Feb 18th for President's Day.

Joanne Tisdale noted a correction to her phone information (no land line) and Ed McCaul corrected his phone number (724-316-5372).

BCFLS: Marcy Bogdanich noted that the Banned Patron Policy was passed to maintain a safe environment for all patrons, visitors, and staff members. The definition of a Banned Patron was outlined along with the consequences of such behavior. This policy is pending legal review. The Board discussed NARCAN again. MAPL will not receive training in NARCAN administration.

BUILDING AND MAINTENANCE: Painting bids are being considered for the Agnes Hudac Children's Library Section. It is hopeful that painting can occur before the new furniture arrives. All the old furniture has been donated or sold.

PERSONNEL: Caitlyn Boland will be reviewed in her capacity as Director in February.

FUND RAISING: Nancy Mycka noted that the annual campaign raised \$32,475.44. The Hanna Andersson fund raiser will be held on 2/9/19. Ticket sales have been disappointing.

NEW BUSINESS: The Board welcomed Ed McCaul to the MAPL Board who was earlier approved by unanimous vote via email. Marcy Bogdanich asked that Board Members need to email her regarding their Committee choices for 2019. It was noted that pay raises did not get saved in the ADP after January 2018. This needs to be corrected immediately. A motion was made by Joanne Tisdale and seconded by Nancy Mycka to approve the correction to the ADP. This motion passed by unanimous vote. Jen Ford is taking on more responsibility during Caitlyn Boland's Maternity Leave. Discussion ensued regarding her receiving extra compensation.

OLD BUSINESS: There was none.

There was a motion to adjourn by Steve Chadwick. Joanne Tisdale seconded it. The meeting was adjourned at 7:49 p.m.

The next meeting date is scheduled for Monday February 25, 2019 at 7 pm.

Respectfully submitted,

Nancy E. Hudac
Board Secretary

