

Mars Area Public Library

Board of Trustees Meeting

19 October 2020

BOARD ATTENDEES: Caitlyn Boland (MAPL Director), Rob Vigue, Ed McCaul, and Raymond Abate. Nancy Hudac, Ida Papik, and Mary Boburczak attended virtually. Steve Chadwick was absent. The meeting was called to order at 6:59 pm and began with the Pledge of Allegiance.

PUBLIC ATTENDEES: Frank Haustovich

APPROVAL OF MINUTES: A motion to approve the minutes of the last meeting held on 21 September 2020 was made by Ed McCaul and seconded by Ida Papik. The minutes were approved by unanimous vote and will be posted on the website.

TREASURER'S REPORT: The Treasurer's Reports for the month of September was presented by Ed McCaul. The Actual Income for the month of September was is \$10,644.31 putting MAPL over budget by \$4,835.64. MAPL expects PPE reclassification from a loan to a grant soon. The Net Ordinary Income for the month was listed as (\$39,356.34). The Year-To-Date income was noted as a \$155,648.55. Check Ending Balance was \$88,182.21. Register Savings Balance was \$106, 857.62. A motion was made to accept the Treasurer's Report by Ida Papik and Nancy Hudac seconded it. The motion passed unanimously.

LIBRARIAN'S REPORT:

- The PaLA Conference started today and runs through Wednesday. Sarah, Jen and I are attending virtual sessions.
- The Mars Area Public Library mobile app is officially available on Android devices and iPhones. We are currently in a soft launch phase while the staff becomes more familiar and we expect to move towards advertising it to the public soon.
- Craft Kits To-Go continue to be very popular. Jen is offering story times virtually and at Garfield Park while the weather is nice. I'll be starting up Baby Bounce and Play and Books and Brews in November with attendance limitations. Sarah is continuing live virtual teen events.

- We are working with BCFLS to migrate to cloud based cataloguing.
- Contactless book pick up requests are declining so we altered our process so that patrons ask for this service vs us calling all arrived holds are offering the option even if the patron is signed up to receive an email notification.

BCFLS: No report.

BUILDING AND MAINTENANCE: An external water hookup with a shut-off valve has been installed.

HR/PERSONNEL: There have been no significant changes to staff.

STRATEGIC PLAN: The survey has been completed and a meeting has been scheduled to review the results.

FUNDRAISING: The Annual Campaign materials are being collected and will be distributed by November.

OLD BUSINESS: Temporary restrictions currently in place due to the Covid19 virus pandemic were discussed. Rentals of the Community Room were discussed and must be approved by the Director. MAPL Bylaws revisions were presented to the Board members to review.

NEW BUSINESS: MAPL needs to submit a State Waiver of Standards because the library has not been open for the set number of hours this year due to the pandemic. A motion to submit a State Waiver as drafted was made by Ed McCaul and seconded by Rob Vigue. The motion passed unanimously.

PUBLIC COMMENTS: Frank Haustovich discussed infrastructure occurring within the Mars Boro and suggested that MAPL pay attention to the condition of the concrete around their building.

Next Meeting Date - Mondays 11/16/2020 and 12/14/2020 at 7:00 pm

ADJOURNMENT: Ray Abate made a motion to adjourn at 7:48 p.m.. This was seconded by Rob Vigue. The vote was unanimous.

Respectfully submitted,

Nancy Hudac

Secretary, Mars Area Public Library