

Mars Area Public Library

Board of Trustees Meeting

25 February 2019

The meeting was called to order by Marcy Bogdanich, President, at 7:00 p.m. The meeting began with a Pledge of Alligiance.

BOARD ATTENDEES:

Caitlyn Boland, Joanne Tisdale, Marcy Bogdanich, Ed McCaul, Nancy Mycka, Steve Chadwick, Nancy Hudac

ABSENT: Linda Lees

PUBLIC COMMENTS:

In attendance were Dan Bogdanich, Fran Martinelli, Brian Himmelstein, Frank Haustovich, Gregg Hartung, Ruth Wilson, and Lisa Chodowski,

Frank Haustovich asked whether he would get an opportunity to respond to the answers given by the MAPL Board to the questions he posed at last meeting. Marcy Bogdanich indicated that he would be allowed.

Gregg Hartung told the audience that Mars New Year celebrations will take place beginning March 21 with different activities scheduled throughout the following months up to the middle of June. Gregg Hartung expressed appreciation to MAPL for the STEM education offerings held at the Library. He invited the Library to work with MARS Boro on special events relating to NASA and the Mars New Year. He commented that the Cranberry Library is rethinking what a Library is and does, noting Maker Space options and drones. He expressed hope that ether could be coordination between the 2 libraries in the future. Marcy Bogdanich discussed art activities that are being planned for the children in the Spring. The Moon Ark, sending pieces of human history to the moon in a time capsule, was also discussed. The Pittsburgh Arts Council wants to be involved with the Mars New Year activities.

Frank Haustovich submitted the following questions to be answered at the January meeting:

1. “How long have you been on the Board? How many positions have you held?” Marcy Bogdanich answered: “The Bylaws state that you cannot serve 3 terms in the same position. My term started before the new Bylaws were approved. (Frank Haustovich questioned that answered.)”
2. “When did the MAPL become a nonprofit?” Marcy Bogdanich answered: “This has been answered previously.”
3. “Is it accurate for nonprofit libraries to disclose how the monies will be spent?” Marcy Bogdanich answered: “This has been answered previously.”
4. “Why did Mars Library change their name?” Marcy Bogdanich answered: “ The name was changed to Mara Area Public Library to reflect all the service areas.

Discussion ensued regarding the name change. Frank Huastovich noted that it would make it easier to move the Library out of the Boro. Frank Haustovich asked what the Librarian’s salary is and thought that her salary far exceeded that of the previous Librarian. Discussion ensued regarding the administrative decisions for her salary, maternity leave and financials.

APPROVAL OF MINUTES: Ed McCaul made a motion to approve the minutes of the last meeting held on 1/28/19. Nancy Mycka seconded it. The minutes were approved by unanimous vote.

TREASURER’S REPORT: For the month ending January 31, 2019, income was under budget by \$11,958.35. State Aid of \$26,170.12 which was budgeted in January was not received until February and will be reflected in the February financial statements. Additional income not reflected in the Library's 2019 Budget was received by BCFLS in the amount of \$3,224.65. Expenses were under budget for the month by \$7,268.17, resulting in a net income of (\$4,690.18). The variance in expenses can be attributed to wages which are less than expected due to Caitlyn's maternity time off. Books were also under budget for the month.

A motion was made by Nancy Mycka to accept the Treasurer’s report as amended at the meeting. This was seconded by Steve Chadwick. This vote carried by unanimous vote.

LIBRARIAN’S REPORT:

- **Building and Grounds:** Children’s Room Paint Job is scheduled for March 4th and 5th. The Children’s room will be closed to the public during those two days and story times are cancelled.

- Primary School visit is scheduled for this Thursday, February 28th.
- Annual Report for the State is due to the District level by March 1st. We have received 2019 state aid and you will see it in the February financials for \$26,170.12.
- Annual Review -Materials are gathered for David Brenner, CPA to work on our review with the exception of a 1099 we will need from David Kennedy for the roof work.
- Amy Geisinger, our district representative, will be attending our Library board meeting on May 20th. She attends all Library Board meetings in the district once annually.
- Elisabeth Rochon, who works on our website and social media weekly for the Library will be having her first baby at the beginning of May. I will be maintaining the website during her time off.

***BCFLS** extra funds were dispersed to all the county libraries in January. This money came from technology funds that were never spent. Their board decided to use their formula to decide the amounts each library received. Mars received \$3224.65 without restrictions.

BCFLS: Marcy Bogdanich noted that there was no meeting and no news to report.

BUILDING AND MAINTENANCE: Upgrades have been made to the Agnes Hudac Youth Library. The new furniture is in place and painting will begin shortly. The Children's section will close when painting is done. There was an article in the Cranberry Eagle noting the upgrades. Keystone Ridge Designs in Butler will wave the shipping fees to get 2 benches for the exterior that will match the roof color. Shutters might be painted but many options are being explored by the architects that have donated their time. Upgrades may continue into the summer.

HUMAN RESOURCES//PERSONNEL: Nancy Mycka continues work on reviewing Caitlyn Boland's job performance. Board member were encouraged to email Nancy Mycka at work with their input. Cheryl Ferraro is back in full schedule capacity following knee surgery.

PLANNING: Ed McCaul asked for a digital copy of the Bylaws.

FUNDRAISING: The annual campaign has raised \$32,000 so far and some donations are still being received. MAPL expected only \$28,000. There was discussion on grant writing to improve the back rooms currently used for storage and explore the potential use of the second floor. The Salsa-Salsa fundraiser at Quality Gardens was a great time. Amanda Becker was contacted by Nancy Mycka to initiate this event. Nancy Mycka will write her a Thank-you note. The Hanna

Andersson Fashion Show fundraiser was fun and the exact count received is unknown at this time. MAPL awaits the bill from Wildwood Golf Club but expected is a profit of \$1000.

NEW BUSINESS: There was none.

OLD BUSINESS: Board Committees were tabled until the March meeting. There was a motion to adjourn by Joanne Tisdale. Nancy Mycka seconded it. The meeting was adjourned at 7:42 p.m.

The next meeting date is scheduled for Monday March 18, 2019 at 7 pm.

Respectfully submitted,

Nancy E. Hudac
Board Secretary