

Mars Area Public Library

Board of Trustees Meeting

17 August 2020

**BOARD ATTENDEES:** Caitlyn Boland (MAPL Director), Nancy Hudac, Rob Vigue, Ed McCaul, and Raymond Abate were in attendance. Ida Papik, Mary Boburczak, and Steven Chadwick were absent. Due to the Coronavirus pandemic this meeting was held via the internet. The meeting was called to order at 7:00 pm.

**APPROVAL OF MINUTES:** Caitlyn Boland noted a correction needed to be made to the minutes. A motion to approve the minutes as amended of the last meeting held on 15 July 2020 was made by Ray Abate and Rob Vigue seconded it. The minutes were approved by unanimous vote and will be posted on the website.

**TREASURER'S REPORT:** The Treasurer's Reports for the month of June was presented by Ed McCaul. The Actual Income for July was \$8,302.19, putting MAPL over budget by \$2,993.52. Expenses for the month were under Budget (\$2807.30). The Net Ordinary Income for the month was listed as (\$11,007.17). Only a small amount of interest was earned on the Money Market. The Year-To-Date income was noted as a \$143,501.50. A motion was made to accept the Treasurer's Report by Nancy Hudac and Ray Abate seconded it. The motion passed unanimously.

**LIBRARIAN'S REPORT:**

The Library has been open as of Monday, August 10 on a restricted hours schedule. We are using the extra hour in the morning to prepare all book pickups for the day before opening the building to minimize patron interaction and the hour at the end of the day to allow for extra cleaning performed by staff. Computers are by appointment or walk in (if available). We have computer stations available with 6 feet distance in between. Staff wipe down the area after each use.

Foot traffic has been slow. Many people continue to prefer to use the Book Pick Up Service.

All book returns continue to undergo 3 day quarantine upon return based on a released scientific study that indicates COVID-19 is gone from all common library materials after that wait period.

All children's room toys have been moved to the Community Room

Summer Reading wrapped up on Saturday August 15. We had 162 participants. We will continue to use the Beanstack app for additional reading challenges.

The Mars Area Public Library is still working with CapiraReady to set up a library app for self-check out, account access, catalogue, and upcoming events. It is confirmed that the Butler Library is also doing this as well.

**BCFLS:** There was no report.

**BUILDING AND MAINTENANCE:** The Board recognized the huge effort by the staff for moving books and continued circulation efforts amidst the renovation. Book shelves were scrubbed down, old furniture was given a "face-lift" with a new coat of paint and end caps were found for the book shelves. There has been nothing but positive feedback from the community. New carpet is expected 8/28/20. Two bids have been received and a third is expected for the external water source.

**HUMAN RESOURCES AND PERSONNEL:** There was no new news to report.

**PLANNING /FUND RAISING:** The Go-Fund-Me page established for the new Teen furniture yielded \$750. Work will begin on the Annual Campaign with an estimated time for mailing in November. A Community Survey will be sent out soon.

**OLD BUSINESS:** Room Rentals have been put on pause for now. This will be reevaluated in September after the renovation is completed.

**NEW BUSINESS:** None

**Next Meeting Date - Monday 9/21/2020 at 7:00 pm**

**ADJOURNMENT:** Ray Abate made a motion to adjourn at 7:40 p.m.. This was seconded by Rob Vigue. The vote was unanimous.

Respectfully submitted,

Nancy Hudac

Secretary, Mars Area Public Library