

Mars Area Public Library
Board of Trustees Meeting
15 March 2021

BOARD ATTENDEES: Caitlyn Boland (MAPL Director) and Ida Papik attended virtually. Ed McCaul, Raymond Abate, Rob Vigue, and Mary Boburczak attended in person. The meeting was called to order at 7:02 pm.

PUBLIC ATTENDEES: Frank Haustovitch and Vanessa Fellers attended in person.

APPROVAL OF MINUTES: A motion to approve the minutes of the last meeting held on 22 February 2021 Ed McCall and seconded by Rob Vigue. The minutes were approved by unanimous vote and will be posted on the website.

TREASURER'S REPORT: The Treasurer's Reports for the month of February was presented by Ed McCaul. The Actual Income for the month of February was \$23,266.05 leaving MAPL under budget by \$47,542.24. The Net Ordinary Income for the month was listed as \$4,374.49. The Year-To-Date income was noted as a \$85,639.81, placing MAPL \$10,023.23 over budget. Check Ending Balance was \$145,402.96. Monies have not been received from Adams Township. A motion was made to accept the Treasurer's Report by Raymond Abate and seconded by Rob Vigue.

LIBRARIAN'S REPORT: 990 completed for auditor and sent for internal review. The state report for was submitted to Amy Geisinger. The building is prepared to open community rooms for April 2021. Summer reading is being planned. They are looking to use parks in Mars and Adams Township. Mars Library sponsored Walk Around Mars through the Mars Foundation. A proposal was made that the CARES funding of \$925.00 could be used for eBooks or technology. Ed McCaul made a motion for the \$925.00 to New Castle for eBooks. This motion was seconded by Rob Vigue.

BCFLS: The next meeting takes place in April is completing a review of their bylaws and plans to meet in April.

BUILDING AND MAINTENANCE: Nothing new to report on building projects. Ed McCaul discussed work to be done to the outside of the library along with discussion regarding the Keystone Grant applications. The due date for the Keystone Grant is October 1, 2021. Caitlyn has let municipalities know the timeline. The grant needs to be filed with a municipality. Members discussed forming a committee to work on the grant. Municipalities are still working on the Swaney property.

HR/PERSONNEL: No changes in staffing, however Caitlyn plans to schedule a meeting the with committee to discuss some changes to hours in the summer.

PLANNING/FUNDRAISING: There is nothing new to report. Given the change in the board, assignments to Fundraising Committee will be conducted once the position is filled and the the library operates with a full board.

OLD BUSINESS: No old business to discuss.

NEW BUSINESS: There is a Board Secretary vacancy to be filled by an Adams Township representative. There is one applicant, Vanessa Fellers, who has applied. We are waiting for another applicant to begin interviews for the position. Committee assignments will be changed.

PUBLIC COMMENTS: Frank Haustovich stated the building is solid and with a Keystone Grant and existing money the building could be upgraded. Vanessa Fellers stated that the size makes large groups difficult with children programs. Frank stated size is similar to what Adams Township proposed. Caitlin mentioned that Mayor Greg Hartung had asked her opinion on square footage needed to accommodate library. Her recommendation was 20,000-25,000 square feet. Frank also stated that outside entities should not be discussion future of library without including the Library Board.

ADJOURNMENT: Next meeting is scheduled for April 19, 2020 at 7:00 pm. Rob Vigue made motion to adjourn at 7:56 and motion was seconded by Ed McCaul.