

Mars Area Public Library

Board of Trustees Meeting

16 November 2020

**BOARD ATTENDEES:** Caitlyn Boland (MAPL Director), Steve Chadwick, Rob Vigue, Ed McCaul, Raymond Abate, Nancy Hudac, Ida Papik, and Mary Boburczak attended virtually due to the Coronavirus pandemic. The meeting was called to order at 7:00 pm.

**PUBLIC ATTENDEES:** Frank Haustovich attended virtually

**APPROVAL OF MINUTES:** A motion to approve the minutes of the last meeting held on 19 October 2020 was made by Ed McCaul and seconded by Steve Chadwick. The minutes were approved by unanimous vote and will be posted on the website.

**TREASURER'S REPORT:** The Treasurer's Reports for the month of October was presented by Ed McCaul. The Actual Income for the month of October was \$46,771.97 putting MAPL over budget by \$41,963.30. The Net Ordinary Income for the month was listed as \$23,104.06. The Year-To-Date income was noted as a \$202,420.52. Check Ending Balance was \$115,822.47. A motion was made to accept the Treasurer's Report by Mary Boburczak. Rob Vigue seconded it. The motion passed unanimously.

**LIBRARIAN'S REPORT:**

MAPL will apply for PPE loan forgiveness in early December. Although our staff feel safe in their working environment, two staff members have had to briefly quarantine due to exposure. A few customers have not been cooperative with mask wearing. It is the MAPL Board's position to have the police called to assist with Board policy.

**BCFLS:** No report. Next meeting will be held on 11/18/2020.

**BUILDING AND MAINTENANCE:** Most of the major projects for 2020 have been completed. There are no new projects to report. Financial resources have to be identified before further projects are considered.

**HR/PERSONNEL:** There have been no significant changes to staff.

**STRATEGIC PLAN:** A motion to accept the Strategic Plan as circulated was made by Nancy Hudac. Ida Papik seconded it. The motion passed unanimously.

**FUNDRAISING:** The Annual Campaign materials are in the process of being distributed and mailed. The Annual Campaign went live with an email blast and mailers.

**OLD BUSINESS:** The Bylaws are being revised and were discussed in Executive Session. There will be an online vote for approval.

**NEW BUSINESS:** Ray Abate made a motion to approve the 2021 Budget for MAPL. This was seconded by Ed McCaul. This motion passed unanimously.

**PUBLIC COMMENTS:** Frank Haustovich asked what the Building Fund monies would be used for and, through further discussion, it will be renamed “Savings Account #2”. The need for matching funds was discussed if applying for a Keystone Grant. The need to quarantine books continues. Masks must be worn inside the MAPL at all times.

**Next Meeting Date - Monday 12/14/2020 at 7:00 pm**

**ADJOURNMENT:** Ed McCaul made a motion to adjourn at 7:46 p.m. This was seconded by Ida Papik . The vote was unanimous.

Respectfully submitted,

Nancy Hudac

Secretary, Mars Area Public Library